

**HOUSING & COMMUNITY DEVELOPMENT COMMISSION**

**MEETING ACTION MINUTES**

**August 13, 2020**

<b>MEMBERS PRESENT (10):</b>	Andrea Wheeler	Chair (D6)
	Alex Shoor	Vice Chair (D2)
	Barry Del Buono	Commissioner (D3)
	Ruben Navarro	Commissioner (D5)
	Victoria Partida	Commissioner (D7)
	Julie Quinn	Commissioner (D9)
	Roberta Moore	Commissioner (D10)
	Ryan Jasinsky	Commissioner (ML)
	Martha O’Connell	Commissioner (MR)
	Nhi Duong	Commissioner (Mayor)
<b>MEMBERS ABSENT:</b>	District 1 – VACANT	Commissioner (D1)
	District 8 – VACANT	Commissioner (D8)
	Shavell Crawford	Commissioner (D4)
<b>STAFF PRESENT:</b>	Helen Chapman	Council Liaison
	Kristen Clements	Housing Department
	Selena Copeland	Housing Department
	Jacklyn Joanino	Housing Department
	Asn Ndiaye	Housing Department
	Rachel VanderVeen	Housing Department
Viviane Nguyen	Housing Department	

**(I) Call to Order & Orders of the Day**

A. Review logistics for Zoom meetings

**Chair Wheeler called the meeting to order at 5:47 p.m.**

**(II) Introductions** – Commissioners and staff introduced themselves.

**(III) Consent Calendar**

A. Approve the Minutes for the meeting of March 12, 2020.

ACTION: Approve the March 12, 2020 action minutes.

**Commissioner Del Buono made the motion to approve the minutes for March 12, 2020, with a second by Commissioner O’Connell.**

**Yes: Wheeler, Shoor, Del Buono, Navarro, Partida, Quinn, O’Connell, Duong, Moore, Jasinsky (10)**

**No: None (0)**

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**(IV) Reports and Information Only**

- A. Chair:** Ms. Andrea Wheeler did not have a report.
- B. Director:** Ms. Kristen Clements provided an update on upcoming City Council items and briefly summarized changes since the Shelter-in-Place Order.
- C. Council Liaison:** Ms. Helen Chapman did not have a report.

**(V) Open Forum**

**Commissioner O'Connell commended Carol Calderon, manager at Mobilehome Park Pepper Tree, for her outstanding job of educating the Mobilehome Park residents on COVID-19 including posting signs in the common areas about wearing a mask.**

**(VI) Old Business**

**(VII) New Business**

- A. Commendation for Commissioner Lardinois**  
(K. Clements, Housing Department)

**Chair Wheeler and Ms. Clements presented a commendation to Commissioner Lardinois and thanked him for his service to the Commission.**

- B. Commercial Linkage Fee Update**

(R. VanderVeen, Housing Department)

**ACTION:** Accept staff update on a potential Commercial Linkage Fee give feedback to staff, and take possible action to write a position letter to the City Council.

**Vice Chair Shoor made the motion to accept the staff report of the Commercial Linkage Fee, with a second by Commissioner Quinn. The motion passed unanimously, 10-0.**

**Yes: Wheeler, Shoor, Del Buono, Navarro, Partida, Quinn, O'Connell, Duong, Moore, Jasinsky (10)**

**No: None (0)**

- C. Citywide Residential Anti-Displacement Strategy**  
(K. Clements & J. Joanino, Housing Department)

**ACTION:** Review staff report, give feedback to staff, and take possible action to recommend a position to the City Council.

**Commissioner Navarro made the motion to accept the 10 recommendations and affirm that Recommendation 1 "Support COVID-19 Recovery Eviction Relief and Mitigation Measures for Renters and Homeowners" and Recommendation 2 "Create a Neighborhood-based Tenant Preference" are the highest priorities, with a second by Commissioner O'Connell. The motion passed 9-1.**

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**Yes: Wheeler, Shoor, Del Buono, Navarro, Partida, Quinn, O’Connell, Duong, Jasinsky (9)**

**No: Moore (1)**

**Commissioner Navarro made the motion to include all public letters and documents received by the Commission on agenda item VII-C “Citywide Residential Anti-Displacement Strategy” to City Council, with a second by Commissioner Moore. The motion passed 10-0.**

**Yes: Wheeler, Shoor, Del Buono, Navarro, Partida, Quinn, O’Connell, Duong, Moore, Jasinsky (10)**

**No: None (0)**

**Chair Wheeler made the motion to amend Recommendation 3 “Explore a Community Opportunity to Purchase Program (First Right of Offer to Purchase)” to explicitly include options for other alternative ownership programs including individual ownership, with a second by Commissioner Navarro. The motion passed 10-0.**

**Yes: Wheeler, Shoor, Del Buono, Navarro, Partida, Quinn, O’Connell, Duong, Moore, Jasinsky (10)**

**No: None (0)**

**D. Nominations for Chair and Vice Chair FY 2020-21 (Commissioners)**

**ACTION: Make nominations for positions of Chair and Vice Chair of the Commission to serve in Fiscal Year 2020-21 commencing with the September 2020 Commission meeting. (No memo.)**

**For Chair, Commissioner Duong nominated Commissioner O’Connell. Commissioner O’Connell accepted the nomination.**

**For Chair, Commissioner Del Buono nominated Vice Chair Shoor. Vice Chair Shoor accepted the nomination.**

*For Chair, Commissioner Navarro nominated Chair Wheeler. Chair Wheeler declined the nomination.*

*For Chair, Vice Chair Shoor nominated Commissioner Partida. Commissioner Partida declined the nomination.*

**For Vice Chair, Commissioner Moore nominated Commissioner Jasinsky for Vice Chair. Commissioner Jasinsky accepted the nomination.**

**For Vice Chair, Commissioner Duong nominated Vice Chair Shoor. Vice Chair Shoor accepted the nomination.**

*For Vice Chair, Chair Wheeler nominated Commissioner Duong. Commissioner Duong declined the nomination.*

*For Vice Chair, Vice Chair Shoor nominated Commissioner Quinn. Commissioner Quinn declined the nomination.*

*For Vice Chair, Vice Chair Shoor nominated Commissioner Partida. Commissioner Partida declined the nomination.*

**VIII. Open Forum**

*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.*

Robert Aguirre advocated for the creation of a commission of formerly and currently unhoused residents about homelessness.

**IX. Meeting Schedule**

The Commission's retreat will be held on August 26, 2020 and August 27, 2020. This is a required meeting.

The next regular Commission meeting is scheduled to be held on **Thursday, September 10, 2020, at 5:45 p.m.** online.

**X. Adjournment**

**Chair Wheeler adjourned the meeting at 11:00 p.m.**