

HOUSING & COMMUNITY DEVELOPMENT COMMISSION
MEETING ACTION MINUTES

September 10, 2020

MEMBERS PRESENT (10):	Andrea Wheeler	Chair (D6)
	Alex Shoor	Vice Chair (D2)
	Barry Del Buono	Commissioner (D3)
	Victoria Partida	Commissioner (D7)
	Julie Quinn	Commissioner (D9)
	Roberta Moore	Commissioner (D10)
		<i>Arrived 6:03 PM, exited 6:20 PM</i>
	Ryan Jasinsky	Commissioner (ML)
	Martha O’Connell	Commissioner (MR)
	Nhi Duong	Commissioner (Mayor)
	<i>Arrived 6:00 PM</i>	
MEMBERS ABSENT:	District 1 – VACANT	Commissioner (D1)
	District 8 – VACANT	Commissioner (D8)
	Ruben Navarro	Commissioner (D5)
	Shavell Crawford	Commissioner (D4)
STAFF PRESENT:	Sergio Jimenez	Councilmember
	Kristen Clements	Housing Department
	Viviane Nguyen	Housing Department

(I) Call to Order & Orders of the Day

A. Review logistics for Zoom meetings

Chair Wheeler called the meeting to order at 5:48 p.m.

(II) Introductions – Commissioners and staff introduced themselves.

(III) Consent Calendar

A. Approve the Minutes for the meeting of August 13, 2020.

ACTION: Approve the August 13, 2020 action minutes.

Commissioner O’Connell made the motion to approve the minutes for August 13, 2020, with amendments to Open Forum as requested, with a second by Commissioner Quinn. The motion passed 7-0.

Yes: Wheeler, Shoor, Del Buono, Partida, Quinn, O’Connell, Jasinsky (7)

No: None (0)

Absent: Crawford, Navarro, Moore, Duong (4)

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- B.** Approve the Minutes for the meeting of August 26, 2020 (Retreat Part 1)
ACTION: Approve the August 26, 2020 action minutes.

Vice Chair Shoor made the motion to approve the minutes for August 26, 2020, with a second by Commissioner O’Connell. The motion passed 7-0.

Yes: Wheeler, Shoor, Del Buono, Partida, Quinn, O’Connell, Jasinsky (7)

No: None (0)

Absent: Crawford, Navarro, Moore, Duong (4)

- C.** Approve the Minutes for the meeting of August 27, 2020 (Retreat Part 2)
ACTION: Approve the August 27, 2020 action minutes.

Commissioner Jasinsky made the motion to approve the minutes for August 27, 2020, with a second by Vice Chair Shoor. The motion passed 7-0.

Yes: Wheeler, Shoor, Del Buono, Partida, Quinn, O’Connell, Jasinsky (7)

No: None (0)

Absent: Crawford, Navarro, Moore, Duong (4)

(IV) Reports and Information Only

- a. **Chair:** Ms. Andrea Wheeler did not have a report.
- b. **Director:** Ms. Kristen Clements provided an update on City Council items, including the Council’s approval on September 1st of a new Commercial Linkage Fee for affordable housing, and both the Citywide Residential Anti-Displacement Strategy and a Substantial Amendment to the 2019-20 Annual Action Plan to be heard by the City Council on September 22nd.
- c. **Council Liaison:** Ms. Helen Chapman was not present, as Councilmember Sergio Jimenez will provide updates later in the agenda.

(V) Open Forum

(VI) Old Business

(VII) New Business

**A. Nominations and Voting for Chair and Vice Chair FY 2020-21
(Chair Wheeler)**

ACTION: Accept additional nominations and vote for positions of Chair and Vice Chair of the Commission to serve in Fiscal Year 2020-21 commencing with the September 2020 Commission meeting. (No memo.)

No additional nominations were made for Chair or Vice Chair. For Chair, the nominees were Commissioner Shoor and Commissioner O’Connell. The Commission elected Commissioner O’Connell as the new Chair.

Yes for Shoor: Shoor, Partida, Quinn (3)

Yes for O’Connell: Wheeler, Del Buono, Moore, Duong, O’Connell, Jasinsky (6)

For Vice Chair, the nominees were Commissioner Shoor and Commissioner Jasinsky. The Commission elected Commissioner Jasinsky as the new Vice Chair.

Yes for Shoor: Shoor, Partida (2)

Yes for Jasinsky: Wheeler, Del Buono, Quinn, Moore, Duong, O’Connell, Jasinsky (7)

B. Adopt Commission’s Accomplishments for FY 2019-20

(K. Clements, Housing Department)

ACTION: Review, discuss, and adopt the Housing and Community Development Commission’s FY 2019-20 Accomplishments for submission to the City Council’s Community and Economic Development Committee at its September 28, 2020, meeting.

Commissioner Quinn made the motion to adopt the Housing and Community Development Commission’s Accomplishments for FY 2019-20, for submission to the City Council’s Community and Economic Development Committee at its September 28, 2020, meeting, with a second by Commissioner Jasinsky. The motion passed 8-0.

Yes: Wheeler, Shoor, Del Buono, Partida, Quinn, O’Connell, Jasinsky, Duong (8)

No: None (0)

Absent: Crawford, Navarro, Moore (3)

C. Adopt Commission’s Workplan for FY 2020-21

(K. Clements, Housing Department)

ACTION: Review, discuss, and adopt the Housing and Community Development Commission’s FY 2020-21 Workplan, for consideration by the City Council’s Community and Economic Development Committee at its September 28, 2020, meeting.

Commissioner Quinn made the motion to adopt the Housing and Community Development Commission’s FY 2020-21 Workplan, for consideration by the City Council’s Community and Economic Development Committee at its September 28, 2020, meeting with amendments per Commission’s recommendations for items:

- #11: Consider forming an ad hoc committee to review and recommend possible amendments to the Commission’s Bylaws for the Commission’s consideration, and**

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- **#29: Review revised Council Policy 0-4 regarding Commissioners’ outreach authorization**

with a second by Commissioner Del Buono. The motion passed 8-0.

Yes: Wheeler, Shoor, Del Buono, Partida, Quinn, O’Connell, Jasinsky, Duong (8)

No: None (0)

Absent: Crawford, Navarro, Moore (3)

**D. Priorities and Issues Facing San José in FY 2020-21
(Councilmember Jimenez, City Council Liaison to HCDC)**

Councilmember Sergio Jimenez provided updates on priorities and issues facing San José in FY 2020-21.

(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next regular Commission meeting is scheduled to be held on **Thursday, October 8, 2020, at 5:45 p.m.** online.

A **special meeting in October** will be set for **October 21, 2020 at 4:30 p.m.** online.

(X) Adjournment

Chair Wheeler adjourned the meeting at 8:05 p.m.