



FIRE SAFETY SPECIAL EVENT PERMIT APPLICATION



Please Select:

- | | |
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| <input type="checkbox"/> Festivals/Carnivals
<input type="checkbox"/> Tents, Canopies & Temp. Membrane Structures
<input type="checkbox"/> Pyrotechnic/Special Effects*
<input type="checkbox"/> Fire Watch*
<input type="checkbox"/> Bon Fire/Open Burn | <input type="checkbox"/> Candle/Open Flames Assembly Area*
<input type="checkbox"/> Special Assembly
<input type="checkbox"/> Parade Floats
<input type="checkbox"/> Other
<p>*Supplemental form must be attached.</p> |
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Please provide the following information:

Special Event Details		
Address of Event		
Day of the Event Contact	Day of the Event Contact's Phone No.:	
Business/Contact Address & Phone No.		
Date of event	Time of event	Type of event
Number of people anticipated	Date tent being erected (if applicable)	Size of tent (if applicable)
Cooking (what method? BBQ, propane...)	Food Trucks / How many?	Source of power?
Ground cover?	Entertainment (what type?) ☎	Will there be liquor served? ☎ Yes <input type="checkbox"/> No <input type="checkbox"/>

☎ = Call Police Department for License/Permits: (408) 277-4452
 Call Office of Cultural Affairs if outdoor event of 3 days or less: (408) 793-4345

***** IMPORTANT, PLEASE SUBMIT *****

1. A site plan indicating the tent and/or canopy dimensions, and distances from other tents and/or canopies, buildings, vehicle parking areas, and roadways shall be provided.
2. A plot plan, indicating seating, table, storage arrangements, seat spacing, aisle locations and widths, exit width/locations and exit sign locations shall be provided on a floor plan.

Applicant Signature: _____ **Date:** _____

Receiving Signature: _____ **Date:** _____

Plans Reviewed by Inspector Name/Signature: _____ **Date:** _____