
REGULAR MEETING MINUTES
OCTOBER 24, 2024

1. CALL TO ORDER & ORDERS OF THE DAY

ROLL CALL

PRESENT: Chair Karen Parsons, Commissioner Jon Budas, Commissioner David Hook, Commissioner Timothy Kenny and Commissioner Brett Williamson.

ABSENT: Vice Chair Ron Cabanayan.

STAFF: Board Secretary Regina Lizaola, Code Enforcement Inspector Wayne Cirone, Code Enforcement Supervisor Amber Zenk, Division Manager Rita Tabaldo, and Deputy City Attorney Leanne Bolano.

CALL TO ORDER

Chair Parsons convened the Appeals Hearing Board at 6:33 p.m. in the City Council Chambers of City Hall, 200 E. Santa Clara Street, San Jose, CA 95113.

2. OPENING REMARKS AND APPROVAL OF MINUTES

APPROVAL OF MINUTES

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on September 26, 2024.

Action: Upon motion by Commissioner Hook, seconded by Commissioner Williamson, and the minutes for September 26, 2024 was approved. (5-0-1).

3. REQUEST FOR DEFERRALS

There was no request for deferrals.

4. CONSENT CALENDAR

- a. **146 & 152 N 4th ST (467-20-021 and 467-20-022)- SUMMARY ABATEMENT**
(Wayne Cirone, Code Enforcement Inspector/ RPRO152N3 LLC C/O Brent Lee, Property Owner)

Documents Filed: Summary Abatement Order and Hearing Notice dated October 3, 2024

Action: Upon a motion by Commissioner Kenny seconded by Commissioner Budas and carried unanimously (5-0-1) In its entirety as set forth in the Staff Report dated October 3, 2024

b. **0 E St John St 100 N 4th St, 120 N 4th St & 117 N 5th St (467-20-040, 467-20-019, 467-20-020, AND 467-20-074)- SUMMARY ABATEMENT**

(Wayne Cirone, Code Enforcement Inspector/ RPRO152N3 LLC C/O Brent Lee, Property Owner)

Documents Filed: Summary Abatement Order and Hearing Notice dated October 3, 2024

Action: Upon a motion by Commissioner Kenny seconded by Commissioner Budas and carried unanimously (5-0-1) In its entirety as set forth in the Staff Report dated October 3, 2024

5. DEFERRED AND/OR CONTINUED ITEMS

There was no deferred and/or continued items.

6. PUBLIC HEARINGS

There was no request for public hearings.

7. REQUEST FOR EXCUSED ABSENCE

Recommendation: Request excused absences for:

- A. Commissioner Williamson from the regular meeting of March 14, 2024, due to personal business.
- B. Commissioner Hook from the regular meeting of April 25, 2024, and August 8, 2024, due to personal business.
- C. Chair Parsons from the regular meeting of September 12, 2024, due to personal business.

Action: Upon motion by Commissioner Kenny seconded by Commissioner Williamson the request for excused absences was approved. (5-0-1).

8. OTHER BUSINESS

There was no other business.

9. PUBLIC COMMENT

There was no public testimony on the floor.

10. ADJOURNMENT

Upon a motion by Commissioner Williamson, seconded by Commissioner Hook, and carried unanimously, the Hearing was adjourned at 6:39 p.m.