



# OPEN BURN / BONFIRE APPLICATION



San José Fire Department  
Fire Prevention – Development  
San Jose City Hall, 2nd Floor  
200 E. Santa Clara St.  
San José, CA 95113-1905  
Phone: (408) 535-7750

*For Agricultural Burn Permits, Refer to “Application For Agricultural Burn Permit” Form.*

**BONFIRE LOCATION:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**DATE OF BONFIRE:** \_\_\_\_\_

**APPLICANT’S NAME:** \_\_\_\_\_ **PHONE:** (     )     -

A plot plan shall be submitted and approved. Information to be included on the plot plan (to approximate scale):

1. Structures, combustible materials, streets and means for Fire Department access.
2. Clearances from structures and combustibles listed.
3. Water source location.

The applicant will be charged a “**ONE-TIME ACTIVITY PERMIT**” fee.

Please contact the Bureau of Fire Prevention for applicable permit fees. Documentation of the permit, plan review, and inspection (with time required to complete) will be placed on a Record of Fire Inspection form.

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**PROCEDURES AND CONDITIONS**

The bonfire site shall be under the legal control or ownership of the applicant, or written permission of the property owner shall be presented with this application. The applicant shall strictly comply with the following procedures and conditions of this application:

1. A clear area shall be provided at least 50 feet from buildings, fences, or other combustibles. Area may be 25 feet if piles are 3 feet or less in diameter or 2 feet or less in height.
2. Applicant shall provide a garden hose attached to an adequate water supply. The stream of the hose shall extend to all areas within the 50-foot clear area. Provide two (2) round-point shovels for extinguishment and emergency use.
3. No fire shall be started if wind speed at burn site is five (5) miles per hour or more. Wind direction shall be away from populated areas. Contact Bay Area Air Quality Management District (BAAQMD) at (415) 749-4900 for burn day information and approval.
4. Material to be burned shall be only clean dry wood and small amount of fire starter. Gasoline shall not be used.
5. Before ignition, applicants shall notify adjoining property owners to avoid unnecessary alarms of fire.
6. **APPLICANT SHALL STAY IN CONSTANT ATTENDANCE**. Applicant shall extinguish all fires before leaving burn site.
7. Any person who allows a fire kindled or attended by him/her to spread to the property of another may be liable for damages caused by such fire (damages may include all expenses of firefighting). Failure of the applicant to observe the above procedures and conditions may result in legal action and permission for a bonfire shall be immediately revoked.
8. The chief is authorized to require the Burning be immediately discontinued if conditions are offensive or hazardous to surrounding property.

If you have any questions or require further information, please contact the Permitted Occupancies Section at (408) 535-7752.

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I (applicant) have read the above conditions and accept full responsibility.

<b>Signature of Applicant</b>	<b>Date</b>	<b>Inspecting Officer</b>	<b>Date</b>
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Inspecting Officer will contact local fire station and notify Communications.