




Memorandum

TO: MAYOR MAHAN

FROM: Councilmember Bien Doan

SUBJECT: BUDGET DOCUMENT

DATE: 5/22/2025

Approved 

Date 5/22/2025

RECOMMENDATION

Modify the City Manager's 2025-2026 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

Proposal

Program/Project Title: Improving Safety at the Tully Library

Amount of City Funding Required: \$21,000

This change is:

One-time Ongoing

Cost Estimate Number (if applicable): 35

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

This Budget Document will fund \$21,000 to the Library to install manually operated swing gates at the parking lot entrances of the Tully Library. The gates are an essential step to prevent unauthorized after-hours vehicle access and eliminate overnight camping in the lot, issues that have contributed to drug use, public health risks, and safety concerns impacting library patrons and staff. Securing the parking lot entrances will reduce illegal activity exposure and create a safer, cleaner environment, particularly benefiting vulnerable populations such as youth, seniors, and families.

While the cost estimate recommended adding a full-time security officer to manage gate operations and monitor activity, this request does not include funding for additional staffing due to budget constraints. Instead, we will rely on partnerships with community organizations, such as the Spartan Little League, other local stakeholders, and staff, to assist in ensuring the gates are locked and secured appropriately. This community-driven approach, combined with the installation of the gates, will provide a practical, cost-effective solution to improve safety and help restore public confidence in this important neighborhood resource.

Funding Source

X Essential Services Reserve:

Other (Please specify program/project/fund):

Department or Organization Contact

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: Jenny Choi, Avi Yotam, and Walter Lin – Deputy Director
LIB, PRNS, & PW

Department or Organization: Police Department

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