

REGULAR MEETING MINUTES
JUNE 26, 2025

1. CALL TO ORDER & ORDERS OF THE DAY

ROLL CALL

PRESENT: Chair Karen Parsons, Vice Chair Ron Cabanayan, Commissioner Genevieve Altwer, Commissioner Jon Budas, Commissioner David Hook, Commissioner Timothy Kenny and Commissioner Brett Williamson.

ABSENT: None.

STAFF: Board Secretary Regina Lizaola, Code Enforcement Supervisor Joseph Hatfield, Code Enforcement Supervisor Amber Zenk, Division Manager Eusebio Espitia, Code Enforcement Inspector Wayne Cirone, and Deputy City Attorney Leanne Bolaño.

CALL TO ORDER

Chair Parsons convened the Appeals Hearing Board at 6:32 p.m. in the City Council Chambers of City Hall, 200 E. Santa Clara Street, San Jose, CA 95113.

2. OPENING REMARKS AND APPROVAL OF MINUTES

APPROVAL OF MINUTES

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on May 22, 2025.

Action: Upon motion by Commissioner Altwer, seconded by Commissioner Williamson, the minutes for May 22, 2025 was approved. (7-0-0).

3. REQUEST FOR DEFERRALS

There was no request for deferrals.

4. CONSENT CALENDAR

- a. **914 ALBA CT (599-11-014) SUMMARY ABATEMENT**
Manuel Duarte, Code Enforcement Inspector/Rashel T Ross, Property Owner

Documents Filed: Summary Abatement Order and Notice of Public Hearing dated May 19, 2025.

Action: Code Enforcement Supervisor Joseph Hatfield made minor clerical corrections to the Notice of Hearing: first, on pages 8-9 the Administrative Costs were updated from \$2,406.50 to \$1,981.00; and second, the Exhibits were updated to indicate proper labeling, and had been provided to the Board prior to the hearing.

Upon a motion by Commissioner Kenny, seconded by Commissioner Hook and carried (7-0-0) unanimously to affirm the summary abatement actions as set forth in the Staff

Report dated May 19, 2025, and invoice the property owner the costs of all abatement actions, including the total cost of the actions taken, administrative costs as updated and any allowable inspection fees.

- b. **27 CLEAVES AVE (261-32-025) SUMMARY ABATEMENT**
Wayne Cirone, Code Enforcement Inspector/Tommy Eugene Pugh, Property Owner

Documents Filed: Summary Abatement Order and Notice of Public Hearing dated May 27, 2025.

Upon a motion by Commissioner Kenny, seconded by Commissioner Hook and carried (7-0-0) unanimously to affirm the summary abatement actions as set forth in the Staff Report dated May 27, 2025 and invoice the property owner the costs of all abatement actions, including the total cost of the actions taken, administrative costs and any allowable inspection fees.

5. DEFERRED AND/OR CONTINUED ITEMS

There was no deferred and/or continued items.

6. PUBLIC HEARINGS

There was no request for public hearings.

7. REQUEST FOR EXCUSED ABSENCE

The commission approved Commissioner Hook's request for an excused absence due to and illness for the meeting of May 22, 2025.

Upon a motion by Commissioner Kenny, seconded by Chair Parsons, and carried unanimously the Board approved the excused absence for Commissioner Hook. (7-0-0)

8. OTHER BUSINESS

Acknowledgement and appreciation by Board of service from Deputy City Attorney Leanne Bolaño.

9. PUBLIC COMMENT

There was no public testimony on the floor.

10. ADJOURNMENT

Upon a motion by Commissioner Hook, seconded by Commissioner Williamson, and carried unanimously, the Hearing was adjourned at 6:40 p.m.