



REROOF PROJECT WORKSHEET

Read instructions at [Reroof Projects](#). This worksheet is only for applicants who cannot obtain their reroof permit through SJPermits.org due to needing a project review. Download and complete this computer-fillable form. Depending on the applicable instructions at [Reroof Projects](#), you will either to upload the completed form as a PDF or to bring a copy to the Permit Center.

BASIS FOR ROOF SYSTEM APPROVAL:

IES#:	U.L.#:	Other:
--------------	---------------	---------------

1. PROJECT ADDRESS:

2. DESCRIBE EXISTING ROOF:

- a) Roof slope: b) Roof color:
- c) Number of existing roof covers to remain:
- d) Material *check one:*
 Arch Comp Built-Up Comp Concrete/Clay Metal Tile Shake Sheet Metal Wood Shingles
 Other: _____

3. DESCRIBE NEW ROOFING MATERIAL:

- a) Manufacturer:
- b) Product Name/Style: c) Roof color:
- d) Minimum Roof Fire Class required by code: e) New Roof Fire Classification *check one:* A B C
- f) Number of "squares" of roofing material: g) Exposure:
- h) Material *check one:*
 Arch Comp Built-Up Comp Concrete/Clay Metal Tile Shake Sheet Metal Wood Shingles
 Other: _____
- i) **Weight:** Applied weight of new roofing material per square foot:
- j) **Underlayment Materials:** *enter weight in pounds for each*
Underlayment: _____ Cap Sheet: _____ Number of Plies: _____ Weight: _____ Built-up Base Sheet: _____
Interlayment: _____ Gravel: _____
- k) **Sheathing:** Will new sheathing be added? *check one:* Yes No Specify sheathing material:
- l) **Slope:** Will the existing slope be altered? *check one:* Yes No

4. WEIGHT JUSTIFICATION:

If the reroof results in an overall roofing weight exceeding 7 pounds per square foot (not per square of material), then the roof structure must be justified by CRC or CBC Rafter Span Tables or engineering calculations. Roofing replacements with no increase in weight (i.e., tile roof to tile roof) are exempt from this requirement.

- a) Rafter Size: b) Spacing: c) Longest Span:

Applicants who accurately complete this form save time for themselves and for City staff. Thank you.