

Small Business Development Commission 2009 Activities & Accomplishments

1. Increase and enhance small and disadvantage business participation in city contracts and vending opportunities.

- 1.1. Heard presentations from Public Works and updates from Hensel Phelps Construction Company regarding the Airport Subcontracting Program. Hensel Phelps was awarded the design/build contract to build the next phase of airport improvements. The SBDC also provided feedback and recommendations to optimize small business sub-contract opportunities.
- 1.2. Commission continued to monitor City performance with respect to annual DBE goals.
- 1.3. Commission continued to review city contracting requirement for “experience with like entities” and the possible reduction in vendor pools that might result from the unnecessary use of such requirements.
- 1.4. Accepted and reviewed input from local small businesses (public) regarding issues related to this goal.

2. Improve the use and effectiveness of city programs that assist small and disadvantaged businesses.

- 2.1. Reviewed and listened to presentations regarding the business tax for independent contractors.
- 2.2. Reviewed and listened to a presentation from the Deputy Director of Public Works on the results of the 2008 Procurement Survey.
- 2.3. Reviewed and listened to a presentation on the Enterprise Zone and the opportunities for small businesses to leverage its benefits.
- 2.4. Participated and represented the SBD commission on the E-Center transition plan to close and move to the new location.

3. Increase public awareness of the existence, mission and activities of the SBDC.

- 3.1. Created a plan to increase public awareness of the SBDC throughout the small business community. Held regular sub-committee meetings throughout the year.
- 3.2. Invited and heard from small business community partners and stakeholders at each commission meeting to leverage any relationship opportunities.

- 3.3. Hosted SBD commission meetings at 2 different locations (BioCenter and San Jose OneStop) to share our story and learn about other small business resources. Both of these meetings included a tour of the facilities.
- 3.4. Participated in the City's project of Commission Focus Groups.
- 3.5. Hosted a hearing on the City's proposed Non-Reusable Bag Ban. Developed a recommendation on this issue to the City Council.
- 3.6. Met with Council Liaison and provided update on SBD Commission activities.