**Gift to Agency Report**

1. **Agency Name**
   - City of San Jose
   
   **Division, Department, or Region (if applicable)**
   - Library Department
   
   **Street Address**
   - 150 East San Fernando St., San Jose, CA 95112
   
   **Area Code/Phone Number**
   - 408-808-2150
   
   **E-mail**
   - jill.bourne@sjlibrary.org
   
   **Agency Contact (name and title)**
   - Jill Bourne, Library Director

2. **Donor Name and Address**
   - **Name**
     - John S. & John L. Knight Foundation
     - 200 S. Biscayne Blvd., Miami, FL 33131-2349

   **Description**
   - Through philanthropy the Knight Foundation focuses & promotes projects that create improvements in communities. If "Other" is marked, describe the entity’s business activity (if business) or its nature and interests.

3. **Payment Information**
   - **Date and Amount of Payment (other than travel)**
     - (month, day, year)
     - $2044.61
   
   **Travel Payment Information**
   - **Location of Travel**
     - Miami, Florida
     - **Date(s) of Travel**
       - 2-15-14 & 2-18-14
   
   **Transportation Expenses**
   - $800.00
   
   **Lodging Expenses**
   - $1013.61
   
   **Meal Expenses**
   - $231.00
   
   **Other Expenses**
   - $800.00
   
   **Total Expenses**
   - $2044.61

4. **Verification**
   - **Signature of Agency Head or Designee**
     - EDUARD SUKAMPO
   
   **Date**
   - 3/18/14

   **Comment**
   - (Use this space or an attachment for any additional information.)